



Employment Strategies for Engineers

www.costi.org/onlineservices

Sign up for our interactive online course designed for Engineering Professionals. In the course you will learn about and explore:

- Information about the regulatory bodies and the certification process related to working in this field in Ontario
- Completing the P.Eng Application
- Relevant labour market information and useful links
- Employment communication skills specific to Engineering
- Engineering employment opportunities in the Greater Toronto Area
- Review sector specific terminology
- Resume samples and formats and interview skills

You will also benefit from COSTI's on line facilitators, who will assist you with your job search. In addition, you will have the opportunity to network with other course participants and learn from each other. Below is an overview of what will be covered in our Engineering course:

Module 1: Engineering in Canada

- ✓ Professional Engineering in Canada – Engineering Disciplines and Career Categories
- ✓ Licensing process overview and working as an Engineer in Canada
- ✓ Learn about Professional Engineers Ontario (PEO)
- ✓ Learn about Professionals Engineers Ontario Chapters
- ✓ Understand the reasons to become a Professional Engineer in Canada

Module 2: Becoming a Professional Engineer in Ontario

- ✓ Examine and review the P.Eng Application process especially for foreign trained professionals
- ✓ Follow steps to complete the P.Eng application
- ✓ Assessing your application
- ✓ The Interview: What to Expect and Interview Tips
- ✓ Exams- Technical Exams and Professional Practice Exam
- ✓ Goal Setting – to find work and in career management

Module 3: Culture

- ✓ Understanding Canadian culture in general
- ✓ Defining culture in the Canadian workplace
- ✓ Challenges and benefits to adapting to a new culture
- ✓ Key cultural observations and discussions

Module 4: Workplace Law and Practices

- ✓ Canadian laws that govern the workplace in Ontario
- ✓ Reading a contract and understanding pay rates and documents
- ✓ Workplace Health & Safety - Engineers and Safety
- ✓ Ontario Human Rights Code in the Workplace

Module 5: Language

- ✓ Core and business language skills
- ✓ Importance of language skills for Engineers
- ✓ PEO and Language Proficiency
- ✓ Further education to improve language communication

Module 6: Communication

- ✓ Essential workplace skills and communication
- ✓ Improving business communication-Written and Oral
- ✓ Removing barriers to listening
- ✓ Sending and receiving email and understanding using the telephone
- ✓ Understanding Engineering Idioms and English catchphrases

Module 7: Work Experience Record

- ✓ Defining the Work Experience Record
- ✓ Organizing and completing your Work Experience Record
- ✓ Using plain language and understanding job postings

Module 8: Job Search and Career Management

- ✓ Skills Identification- Technical Skills
- ✓ Career Management- Upgrading skills
- ✓ Engineering Resume and Cover Letter building
- ✓ Job Search Tools
- ✓ Career Portfolio
- ✓ Networking